

Safety Committee

MINUTES



Wednesday, October 16th 2024
8:30 AM, City Hall
Second Floor Conference Room

I. ATTENDANCE

	<u>PRESENT:</u>	<u>ABSENT</u>	<u>PRESENT</u>
Assessor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Building and Housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Cemetery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
City Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Engineering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Finance Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fire Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fleet	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Library	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Marketing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Memorial Building – City Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Parks and Rec.-City Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Police Department	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Public Works Dept./Recycling Center	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sanitation Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Waste Water Treatment Plant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
City Administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

OTHERS PRESENT:

II. CALL MEETING TO ORDER	The meeting was called to order by Kristi Fairchild at 8:32 am.
--	---

III. APPROVAL OF MINUTES	Kari Kilen made a motion to approve the Safety Committee Minutes from Wednesday, September 18, 2024. Angela Kleffman seconded the motion. Motion carried unanimously.
---------------------------------	---

IV. DEPARTMENT ISSUES	<p><u>Assessor's Office</u> –No issues.</p> <p><u>Building & Housing</u> –No issues.</p> <p><u>Cemetery</u> –No issues.</p> <p><u>City Hall</u> – Absent</p> <p><u>Council</u> –No issues.</p> <p><u>Engineering</u> –Absent.</p> <p><u>Finance Department</u> – No issues.</p> <p><u>Fire Department</u> – Absent.</p> <p><u>Fleet</u> – Absent.</p> <p><u>Marketing</u>- Absent.</p> <p><u>Library</u> – No issues.</p> <p><u>Memorial Bldg. – City Services</u> – A man slipped on the ice and will need to get in for an MRI. He is currently on light duty. Discussed different shoe options but will look at statistics through League of Minnesota Cities before any decisions are made.</p> <p><u>Parks & Rec – City Services</u> – No issues</p> <p><u>Police Dept.</u> – Absent</p> <p><u>Public Works Dept.</u> – Garage doors were inspected. Calendar parking with snow emergency routes need to get on the radio, etc.</p> <p><u>Recycling</u> – No issues.</p> <p><u>Sanitation</u> – No issues.</p> <p><u>Waste Water Treatment Plant</u> – No issues</p>
------------------------------	---

	<p><u>Human Resources</u> – Angela Kleffman indicated she would check with Fairview about annual hearing tests.</p> <p><u>City Administrator</u> – No issues</p>
V. OTHER MISC.	<p><u>2024 Meeting Dates</u></p> <p><i>January 2024- No meeting</i></p> <p>February 21st, 2024</p> <p>March 20th, 2024</p> <p>April 4th 8-10AM or 1-3 PM Mem. Bldg. L.T. Safety Training</p> <p><i>May 15th, 2024 – No Meeting</i></p> <p>June 4th 8-10 AM or 1-3 PM @ Mem. Bldg. Safety Training Summer Help/Makeup</p> <p><i>July 2024- No Meeting</i></p> <p>August 21st, 2024</p> <p>September 18th, 2024</p> <p>October 16th, 2024</p> <p>November 20th, 2024</p> <p>December 18th, 2024</p>
VI. ADJOURNMENT	<p>Jim Watkins made a motion to adjourn until the next proposed Safety Committee Meeting on Wednesday, November 20, 2024. Kristi Fairchild seconded the motion. The motion carried unanimously. Meeting adjourned at 8:55 a.m.</p>

Respectfully Submitted

Jill Reini